



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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DAVID E. JANSSEN  
Chief Executive Officer

July 17, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: AWARD AS-NEEDED BUILDING  
EVALUATION CONSULTANT SERVICES AGREEMENTS FOR  
VARIOUS COUNTY PROJECTS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works to execute Consultant Services Agreements with URS Corporation Americas and Degenkolb Engineers to provide as-needed building evaluation services for various County projects for a 2-year term commencing on the date of the initial Notice to Proceed, with two 1-year renewal options to be exercised at the discretion of the Director. The fee shall not exceed \$300,000 per firm for the total term, which includes the two optional 1-year extensions if exercised, with a total not-to-exceed amount of \$600,000 for the two Agreements.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended Agreements is to augment staff levels in Public Works to provide building evaluation services for various County departments. The volume of requests for building evaluation services varies throughout the year. Frequent surges in workload and requests for specialized expertise create the need for the as-needed building evaluation resources. The recommended Consultant Services Agreements will enhance our ability to deliver professional services efficiently and complete project-related activities within established time frames.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

On January 4, 2007, Public Works issued a Request for Proposals (RFP) to 34 firms. Six firms responded to the RFP. An Evaluation Committee, consisting of Public Works and the Chief Administrative Office staff, evaluated the proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on their review and evaluation of the proposals, the Evaluation Committee recommended URS Corporation Americas and Degenkolb Engineers as the best-qualified firms to perform the specified services.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) and Organizational Effectiveness (Goal 3). The use of as-needed Consultant Services Agreements has enabled Public Works to better manage fluctuations in workload and thereby provide quality services in a responsive manner to our clients.

### **FISCAL IMPACT/FINANCING**

The Contract period for each firm will be 2 years with two optional 1-year extensions. The value of each Consultant Services Agreement, including the two optional 1--year extensions if exercised, is \$300,000, totaling a not-to-exceed amount of \$600,000 for the two Agreements.

Sufficient funds to finance these Agreements for Fiscal Year 2007-08 are included in the 2007-08 Public Works' Facility Project Management General Fund. Funding for future years will be included in the 2008-09, 2009-10, and 2010-11 Budget requests. Costs in the Facility Project Management General Fund will be recovered through billings to capital projects. There will be no impact on net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Consultant Services Agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for termination, renegotiation, and hiring qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for Contract award, URS Corporation Americas and Degenkolb Engineers are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the Contract specifications stating that the contractor shall notify their employees, and shall require each subcontractor to notify their employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

URS Corporation Americas and Degenkolb Engineers are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for award of the Consultant Services Agreements for this scope of work.

### **CONTRACTING PROCESS**

The Agreements with URS Corporation Americas and Degenkolb Engineers include a cost-of-living adjustment provision that is consistent with your Board's policy and will be applied in the second, third, and fourth years of the Agreements as applicable.

As requested by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. A copy of the website posting is attached.

The Community Business Enterprises participation data for URS Corporation Americas (25 percent) and Degenkolb Engineers (29 percent), along with their 3-year contracting histories, are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended Contracts. These Contracts are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no impact on current County services or projects during the performance of the recommended consultant services.

The Honorable Board of Supervisors  
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**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works,  
Architectural Engineering Division.

Respectfully submitted,



DAVID E. JANSSEN  
Chief Executive Officer

DEJ:DLW  
DBM:ns

Attachment (1)

c: County Counsel  
Department of Public Social Services (GAIN/GROW Program)  
Office of Affirmative Action Compliance

Award information has not been added at this time.

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### Bid Information

**Bid Number :** AEDM000065  
**Bid Title :** AS-NEEDED BUILDING EVALUATION SERVICES  
**Bid Type :** Service  
**Department :** Public Works  
**Commodity :** ENGINEERING - INSPECTING, STRUCTURAL  
**Open Date :** 1/6/2007  
**Closing Date :** 2/1/2007 5:00 PM  
**Notice of Intent to Award :** [View Detail](#)  
**Bid Amount :** N/A  
**Bid Download :** Not Available  
**Bid Description :** Public Works is requesting proposals from qualified firms to provided as-needed building evaluation services for various locations throughout the County of Los Angeles. Proposals must be addressed and submitted no later than 5:00 p.m., February 1, 2007. For a copy of the Request for Proposals package, please E-mail [kgandara@dpw.lacounty.gov](mailto:kgandara@dpw.lacounty.gov).  
**Contact Name :** Kathleen Gandara  
**Contact Phone# :** (626) 458-2566  
**Contact Email :** [kgandara@dpw.lacounty.gov](mailto:kgandara@dpw.lacounty.gov)  
**Last Changed On :** 1/4/2007 4:42:48 PM

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